

Application for Corporate Membership

To be completed in **BLOCK CAPITALS**

Corporate Account Definition and Requirements

Confirming and verifying identification of individuals

In common with other financial institutions, we require validation and identification of all signatories to the account. Individuals representing organisations will be required to produce identification documents giving proof of name, date of birth and address in accordance with the credit union's normal identification requirements for individual members. In addition, we will require details of all shareholders, directors or beneficial owners holding more than 25% of shares in the organisation who are NOT signatories.

To assist in identification and verification and to prevent fraud and money laundering we may use your information to search the Electoral Register and in searches with fraud prevention agencies. The agencies used would retain your information for 12 months regardless of whether this application is successful or not.

By completing this form you are deemed to agree to any additional verification procedures.

To verify you as a bone fide organisation we also require the following:

Incorporated organisations

A private limited company limited by shares or by guarantee.
A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A public limited company limited by shares or by guarantee.
A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A limited partnership
A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A limited liability partnership (LLPs)
A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A Community Interest Company (CIC)
A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A Right-to-manage (RTM) company
A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association

A credit union
A copy of the Registration Certificates and Rules

An incorporated Industrial & Provident Society
A copy of the Registration Certificates and Rules

A Friendly Society
A copy of the Registration Certificates and Rules

A registered charity limited by guarantee or shares
A copy of the registration documents.

Unincorporated organisations

A sole trader
Two of: Current Business Letterhead or Company Letterhead, Inland Revenue Certificate, Recent utility bill or statement in the name of the Business for the Business Premises, Letter from an Accountant or Solicitor

An 'ordinary' partnership
Two of: Current Business Letterhead or Company Letterhead, Inland Revenue Certificate, Recent utility bill or statement in the name of the Business for the Business Premises, Letter from an Accountant or Solicitor

A credit union study group
*A copy of the constitution
A list of officers*

A trust
*A copy of the Trust Deed.
A list of trustees*

A project group
*A copy of the constitution
A list of officers*

A club, society or association
*A copy of the constitution
A list of officers*

An unincorporated charity
*A copy of the constitution
A list of officers*

Section A: Information about your organisation

Full name of Organisation – as shown on your governing documents

Key contact for communications – Full name

Correspondence Address:

Address 1

Address 2

Town

County

Postcode

Daytime

Telephone

Mobile

Email

Website

Registered Address: If this is the same as your correspondence address then you do not have to complete the registered address details

Address 1

Address 2

Town

County

Postcode

Legal Status please confirm the status of your organisation by ticking one of these boxes:

Company registered in England & Wales pursuant to the Companies Act

Company registered in Scotland pursuant to the Companies Act

Industrial & Provident Society

Unincorporated organisation

Charitable Incorporated Organisation (CIO)

Charity registered in Great Britain

Other (please specify)

Does your organisation have a governing or regulatory body? – if yes state which

If your organisation is a company incorporated to the Companies Act please provide company registration number

If your organisation is an Industrial & Provident Society please provide company registration number

If your organisation is a registered Charity please provide charity registration number

If your organisation is authorised by the PRA and regulated by the FCA please provide your Firm Reference

When was your organisation established?

What does your organisation do?

Please give details of the main activity for your organisation

Section B: Information about the person acting as the authority on behalf of your organisation*

Title		Forename		Middle Initial	
Surname					
Position in organisation		Time with organisation			
Address 1					
Address 2					
Town					
County		Postcode			
Daytime Telephone		Mobile			
Email		How long at the current address?			
Date of Birth					
Are you a member of this credit union as an individual? If yes please give membership number.					
*If you are an incorporated body this person will be known as the <i>Corporate Representative</i> . If you are an unincorporated association or unincorporated partnership this person will be known as the <i>Designated Representative</i> .			Usual Signature		

Section B: Information about second authorised signatory (not applicable to a sole trader)

Title		Forename		Middle Initial	
Surname					
Position in organisation		Time with organisation			
Address 1					
Address 2					
Town					
County		Postcode			
Daytime Telephone		Mobile			
Email		How long at the current address?			
Date of Birth					
Are you a member of this credit union as an individual? If yes please give membership number.					
			Usual Signature		

HOW THE CREDIT UNION WILL USE AND SHARE YOUR INFORMATION

This credit union will process your data in accordance with your rights under the Data Protection Act 1998.

Your information may be processed by this credit union in any form and on any database used by us for the following purposes:

- to consider any applications made by you;
- to help us to make credit decisions about you and anyone to whom you are linked financially or other members of your household;
- to deal with your account(s) or run any other services we provide to you;
- to undertake statistical analysis, financial risk assessment, money laundering checks (which may include telephoning you), compliance and regulatory reporting, fraud prevention and debt tracing;
- to help us identify products and services which may be of interest to you (unless you have asked us not to);

Please tick this box if you would like to be contacted for marketing purposes

You do agree that we can forward any newsletter, statement message, new terms and conditions or information about any changes to the way your account(s) operate

Section C: Resolution

To the Credit Union

We confirm that at a properly convened meeting it was resolved that:

1. We wish to open an account with the credit union and in doing so agree to abide by the social objects, rules, policies and procedures of the credit union.
2. The individual/s representing our organisation have completed all required personal details and provided identification documents according to the requirements of the credit union.
3. The credit union can rely on the appointed representatives until it receives written confirmation of changes to representatives.
4. To provide the credit union with the relevant documents as indicated on page one under corporate account definition and requirements.

Supporting documentation

All limited companies including partnerships or registered charities limited by guarantee or shares including credit unions and co-operatives registered as Industrial & Provident Societies.

A copy of the Company's Certificate of Incorporation together with a copy of the Memorandum and Articles of Association, or if an Industrial & Provident Society a copy of the Registration Certificates and Rules. If a registered charity a copy of the registration documents.

Trusts

A copy of the Trust Deed.

Unincorporated bodies, unincorporated charities, societies, clubs, community groups

A copy of the constitution

All organisations

Identification documents of individual signatories to this account.

Declaration (two signatures required)

We hereby certify that the above Resolution is a true copy of the resolution passed at the meeting held on (date)

On behalf of the governing body

Title Forename Middle Initial
 Surname
 Position in organisation Date of signature

Usual Signature

On behalf of the governing body

Title Forename Middle Initial
 Surname
 Position in organisation Date of signature

Usual Signature

Supplemental Information – Anti Money Laundering guidance requires that we obtain details of all shareholders, directors or beneficial owners holding more than 25% of shares in the organisation **who are NOT signatories**. Please complete details below. If you need more space please copy this page.

Section D: Supplemental information #1

Title		Forename		Middle Initial	
Surname					
Position in organisation				Time with organisation	
Address 1					
Address 2					
Town					
County				Postcode	
Daytime Telephone			Mobile		
Email				How long at the current address?	
Date of Birth					
Are you a member of the Credit Union as an individual? If yes please give membership number.					

Usual Signature

Section D: Supplemental information #1

Title		Forename		Middle Initial	
Surname					
Position in organisation				Time with organisation	
Address 1					
Address 2					
Town					
County				Postcode	
Daytime Telephone			Mobile		
Email				How long at the current address?	
Date of Birth					
Are you a member of the Credit Union as an individual? If yes please give membership number.					

Usual Signature

Derbyshire Community Bank (DCB) is a savings and loan co-operative that exists for the benefit of members who live or work in Derbyshire.

Our vision is to offer high quality, fair and community focused financial services.

The Credit Union will combat financial exclusion by working in partnership to provide sustainable access to safe savings and affordable loans for all those living or working in Derbyshire.

At DCB members collectively pool their savings and that money in turn is loaned out to those requiring it. A very competitive interest rate is charged on these loans and flexible and affordable repayment plans are considered essential. After operating expenses and reserve requirements are met, loan income can be returned to members in the form of a dividend.

Erewash Credit Union Ltd is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Registered number 432447. Registered Company No. IP00730C on the Mutuels Register.

We are a member of the Financial Services Compensation Scheme and Financial Ombudsman Service.

□

For Office Use:

Received By:

ID Proof:

Signatory 1

Signatory 2

Approved By:

Membership Start Date:

Membership Number: